

**BOARD OFFICERS:**

**Damien Burke**, secretary  
**Anthony Conley**, treasurer  
*vacant*, chairperson  
**Laura Graves**, vice-  
chairperson

City of Los Angeles



**COMMITTEE MEMBERS:**

**Kali Mutty**  
**Laura Graves**

Hollywood Studio District Neighborhood Council  
Bylaws, Selection, & Election Committee regular meeting agenda  
September 6, 2021 6:00 pm

Teleconference meeting. Attend through Zoom  
(<https://us02web.zoom.us/j/89255648485>) or by phone (1-669-900-6833, meeting id  
892 5564 8485)

**1. Call to Order**

**2. Roll Call**

**3. Welcome Remarks**

**4. General Public Comment on Non-Agenda Items**

Comments from the public on non-agenda items within the committee's jurisdiction.

**5. New Business**

"Agendas for all Meetings shall include an item referring to the addition of agenda items for upcoming Meetings. Stakeholders shall have the opportunity to request items be placed on upcoming agendas at this time." HSDNC Bylaws (art. VIII, sec. 2, par A)

**6. Approval of the Minutes**

**7. Board Vacancies**

Kamal Hassan has submitted an application to be appointed to a vacant At-Large seat on the HSDNC Board.

"Any stakeholder interested in filling a vacant seat shall also present themselves at a Bylaws, Selection, and Elections Committee meeting to receive a formal recommendation to the Board. During the meeting, the committee shall ensure that the applicant meets the criteria for the vacant seat" HSDNC Bylaws (art. V, sec. 6, par. B)

**8. Ex-officio officers**

On June 7, this committee recommended that the HSDNC Board amend the Bylaws (art VI, sec 2(A)(5)) to change "Ex-official" to "Ex-officio".

**9. Committee quorum**

On June 7, this committee recommended the HSDNC Board change the Bylaws (art VII, section 3(B)) to make quorum for Ad Hoc Committees a majority of the number of committee members.

## 10. Voter requirements

On June 7, this committee recommended that the HSDNC Board change the Bylaws (art X, sec 4) to state that "Voters will verify their Stakeholder status through self-affirmation."

## 11. Residential subdistricts

On June 7, this committee recommended that the HSDNC Board change the Bylaws to remove internal boundaries for the residential seats.

## 12. Instant Run-Off Elections

Instant run-off elections can be implemented by adding the following language to article X of the bylaws: "A majority of votes is necessary to win. Instant run-off voting will be used if no majority is obtained. Instant run-off voting is defined as follows: voters rank candidates in order of choice: first, second, third and so on. If anyone receives a majority of the first choice votes, that candidate is elected. If not, the last place candidate is defeated, and all ballots are counted again, but this time each ballot cast for the defeated candidate counts for the next choice candidate listed on the ballot. The process of eliminating the last place candidate and recounting ballots continues until one (1) candidate receives a majority of the vote." (Example from Palms NC bylaws)

## 13. Board Size

## 14. Announcements

## 15. Adjournment

All items are listed for discussion and possible action and may be discussed out of order.

In conformity with the September 16, 2021 Enactment of the California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Hollywood Studio District Neighborhood Council meetings will be conducted entirely with a call-in option or Internet-based service option.

**Public Input at Neighborhood Council Meetings** Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**Public Posting of Agendas** HSDNC agendas are posted for public review at the Lemon Grove Recreation Center, 4959 Lemon Grove Avenue, Los Angeles, CA 90029 and [www.hsdnc.org](http://www.hsdnc.org). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>.

**The Americans with Disabilities Act** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John Franklin Sierra, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**Public Access of Records** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 4959 Lemon Grove Avenue, Los Angeles, CA 90029, at our website: [www.hsdnc.org](http://www.hsdnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact John Franklin Sierra, Board Chairman, at (323) 301-4818 or email [chair@hsdnc.org](mailto:chair@hsdnc.org).

**Reconsideration and Grievance Process** For information on the HSDNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the HSDNC Bylaws. The Bylaws are available at our Board meetings and on our website [www.hsdnc.org](http://www.hsdnc.org).

**Notice to Paid Representatives** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Servicios de Traducción** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Favor de entrar en contacto con John Franklin Sierra, el Presidente de la Junta Directiva, por (323) 301-4818 o por correo electrónico al [chair@hsdnc.org](mailto:chair@hsdnc.org) para avisar al Concejo Vecinal.

**Hollywood Studio District Neighborhood Councils (HSDNC)** 5500 Hollywood Boulevard, Suite 313, Los Angeles, CA 90028 | TEL: 323.301.4818 | E-MAIL: [info@hsdnc.org](mailto:info@hsdnc.org) | Website: [www.hsdnc.org](http://www.hsdnc.org)

**Department of Neighborhood Empowerment** 200 N. Main Street, Suite 2005, Los Angeles, CA 90012 | TEL: 213.978.1551 | TOLL-FREE: 3-1-1 | FAX: 213.978.1751