

**BOARD OFFICERS:**

**Wil Negrete**, Treasurer  
**Edwin Avila**, Vice President  
**Jodene Rubio**, Secretary  
**Bonney Klabunde**, President

City of Los Angeles



**BOARD MEMBERS:**

**Jodene Rubio**, Renter Stakeholder  
**Sonia Alvarez Perez**, Homeowner  
**Norma Cruz**, Business Owner Stakeholder  
**Vacant**, Employee Stakeholder  
**Vacant**, Organizational  
**Elvira Higuera**, Senior Citizen Community  
**Wil Negrete**, At-Large Stakeholder  
**Tina Purwin**, At-Large Stakeholder  
**Edwin Avila**, At-Large Stakeholder  
**Jill Akahoshi**, Region 1 Representative  
**Bonney Klabunde**, Region 2 Representative  
**Eugene Harris**, Region 3 Representative  
**Margarita Lopez Garcia**, Region 4 Representative

**North Hills East Neighborhood Council**

**Board regular meeting agenda**

**August 12, 2024 6:30 pm**

**Carl's Jr. 9505 Sepulveda Boulevard, North Hills, CA 91343**

**1. CALL TO ORDER / LLAMAR PARA ORDEN**

Meeting Called to Order by President / Reunión convocada por la Presidenta  
Welcome and meeting overview / Bienvenida y descripción general de la reunión

Approximately 6 minutes / Aproximadamente 6 minutos

**2. ROLL CALL BY SECRETARY / PASAR LISTA POR EL SECRETARIO**

Absences as of last regular Board Meeting: Wil Negrete (0,) Tina Purwin (0), Jill Akahoshi (1), Margarita Lopez G (0), Norma Cruz (3) Elvira Higuera (1) Sonia Alvarez Perez (3) Edwin Avila(1), Jodene Rubio (0), Bonney Klabunde (0), Eugene Harris (0)

Approximately 4 minutes / Aproximadamente 4 minutos

**3. EXECUTIVE AND COMMITTEE REPORT / INFORME DEL FUNCIONARIO EJECUTIVO Y COMITES**

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report
- d. Secretary's Report
- e. Committee Chair Reports / Informe de los presidentes de los comités
  1. Beautification
  2. Education
  3. Finance
  4. Land Use
  5. Outreach

- i. Outreach Materials Development Tools and Equipment
- ii. Outreach Strategy
- 6. Public Safety
- 7. Rules

#### **4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS / ANUNCIOS DE REPRESENTANTES DE LA CIUDAD/ESTADO/ GOBIERNO FEDERAL Y LIDERES COMUNITARIOS**

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly. /Si está presente, IDENTIFIQUESE y limite sus comentarios a tres (3) minutos, a menos que se haya acordado algo distinto. Una (1) pregunta por cada parte interesada. Si tiene preguntas adicionales, comuníquese directamente con el representante.

- a. LAPD Mission Station — Senior Lead Officer Cuellar #38790
- b. U.S. Congressman Tony Cardenas - Laura Juarez
- b. State Senator Caroline Menjivar — Katherine Castrejon
- c. State Assemblymember Pilar Shiavo — Gaby Gurrola
- d. Mayor Karen Bass — Michelle Vergara
- e. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.
- f. CD7 Councilwoman Monica Rodriguez - Joseph Martinez, Area Representative
- g. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate
- h. Other Departments and Community Representatives / Otros Departamentos y Representantes de la Comunidad

Approximately 45 minutes/Aproximadamente 45 minutos

#### **5. APPOINT PRESIDENT /NOMBRAR PRESIDENTE**

Approximately 5 minutes /Aproximadamente 5 minutos

#### **6. APPOINT VICE PRESIDENT /NOMBRAR VICEPRESIDENTE**

Approximately 5 minutes /Aproximadamente 5 minutos

#### **7. APPOINT TREASURER /NOMBRAR TESORERO**

Approximately 5 minutes /Aproximadamente 5 minutos

## **8. APPOINT SECRETARY / NOMBRAR SECRETARIO**

Approximately 5 minutes /Aproximadamente 5 minutos

## **9. Consent Calendar**

Agenda items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and 20 will be voted on without discussion. Any Board Member or Stakeholder may request that item(s) be removed and voted on separately./ Los puntos 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and 20 del orden del día se votarán sin discusión. Cualquier miembro de la Junta o parte interesada puede solicitar que los puntos se eliminen y se voten por separado.

Approximately 5 minutes /Aproximadamente 5 minutos

## **10. DISCUSSION AND POSSIBLE APPROVAL OF MINUTES FOR APRIL 8, 2024 MEETING /DISCUSIÓN Y POSIBLE APROBACIÓN DEL ACTA DE LA REUNIÓN DEL 8 DE ABRIL DE 2024**

Approximately 3 minutes /Aproximadamente 3 minutos

## **11. DISCUSSION AND POSSIBLE APPROVAL OF MINUTES FOR JUNE 10, 2024 MEETING /DISCUSIÓN Y POSIBLE APROBACIÓN DEL ACTA DE LA REUNIÓN DEL 10 DE JUNIO DE 2024**

Approximately 3 minutes /Aproximadamente 3 minutos

## **12. DISCUSSION AND POSSIBLE APPROVAL OF MINUTES FOR JULY 15, 2024 SPECIAL MEETING/DISCUSIÓN Y POSIBLE APROBACIÓN DEL ACTA DE LA REUNIÓN ESPECIAL DEL 15 DE JULIO DE 2024**

Approximately 3 minutes /Aproximadamente 3 minutos

## **13. DISCUSSION AND POSSIBLE APPROVAL OF JUNE 2024 MONTHLY EXPENDITURE REPORT (MER) / DISCUSIÓN Y POSIBLE APROBACIÓN DEL INFORME MENSUAL DE GASTOS (IME) DE JUNIO DE 2024**

Approximately 3 minutes /Aproximadamente 3 minutos

## **14. DISCUSSION AND POSSIBLE APPROVAL OF JULY 2024 MONTHLY EXPENDITURE REPORT (MER) / DISCUSIÓN Y POSIBLE APROBACIÓN DEL INFORME MENSUAL DE GASTOS (IME) DE JULIO DE 2024**

Approximately 3 minutes /Aproximadamente 3 minutos

**15. DISCUSSION AND POSSIBLE APPROVAL OF UP TO \$250 TO UNITED STATES POSTAL SERVICE FOR NHENC P.O. BOX DISCUSIÓN Y POSIBLE APROBACIÓN DE HASTA \$250 AL SERVICIO POSTAL DE ESTADOS UNIDOS PARA EL APARTADO POSTAL NHENC**

Cost is for one year for P.O. Box 2316, to be paid in six month increments. This item was listed on the Administrative Packet for 2024/2025 which was approved at the June meeting. City Clerk has requested a separate BAC be generated for items included in the budget and packet.

El costo es por un año para el apartado postal 2316 y se pagará en incrementos de seis meses.

Este ítem se incluyó en el Paquete Administrativo para 2024/2025 que se aprobó en la reunión de junio. El Secretario de la Ciudad solicitó que se genere un BAC por separado para los ítems incluidos en el presupuesto y el paquete

Approximately 3 minutes /Aproximadamente 3 minutos

**16. DISCUSSION AND POSSIBLE APPROVAL OF UP TO \$500 PER MONTH FOR MOORE BUSINESS SOLUTIONS/WENDY MOORE FOR WEBSITE SERVICES /DISCUSIÓN Y POSIBLE APROBACIÓN DE HASTA \$500 POR MES PARA MOORE BUSINESS SOLUTIONS/WENDY MOORE PARA SERVICIOS DE SITIO WEB**

This item was listed on the Administrative Packet for 2024/2025 which was approved at the June meeting. City Clerk has requested a separate BAC be generated for items included in the budget and packet. /Este tema se incluyó en el Paquete Administrativo para 2024/2025 que se aprobó en la reunión de junio. El Secretario de la Ciudad solicitó que se genere un BAC separado para los temas incluidos en el presupuesto y el paquete

Approximately 3 minutes /Aproximadamente 3 minutos

**17. DISCUSSION AND POSSIBLE APPROVAL OF UP TO \$400 PER MONTH FOR GOLDEN STATE STORAGE FOR NHENC STORAGE UNIT /DISCUSIÓN Y POSIBLE APROBACIÓN DE HASTA \$400 POR MES PARA GOLDEN STATE STORAGE PARA LA UNIDAD DE ALMACENAMIENTO NHENC**

This item was listed on the Administrative Packet for 2024/2025 which was approved at the June meeting. City Clerk has requested a separate BAC be generated for items included in the budget and packet. /Este tema se incluyó en el Paquete Administrativo para 2024/2025 que se aprobó en la reunión de

junio. El Secretario de la Ciudad solicitó que se genere un BAC separado para los temas incluidos en el presupuesto y el paquete.

Approximately 3 minutes /Aproximadamente 3 minutos

**18. DISCUSSION AND POSSIBLE APPROVAL OF UP TO \$400 PER MONTH FOR TRANSLATION SERVICES /DISCUSIÓN Y POSIBLE APROBACIÓN DE HASTA \$400 MENSUALES PARA SERVICIOS DE TRADUCCIÓN**

This item was listed on the Administrative Packet for 2024/2025 which was approved at the June meeting. City Clerk has requested a separate BAC be generated for items included in the budget and packet. /Este tema se incluyó en el Paquete Administrativo para 2024/2025 que se aprobó en la reunión de junio. El Secretario de la Ciudad solicitó que se genere un BAC separado para los temas incluidos en el presupuesto y el paquete.

Approximately 3 minutes /Aproximadamente 3 minutos

**19. DISCUSSION AND POSSIBLE APPROVAL OF OUTREACH COMMITTEE, OUTREACH STRATEGY SUB COMMITTEE, OUTREACH MATERIALS DEVELOPMENT TOOLS AND EQUIPMENT SUB COMMITTEE RECOMMENDATION TO APPROVE NHENC CO SPONSOR SHIP OF MOVIE NIGHT EVENT WITH COUNCIL DISTRICT 6, COUNCILMEMBER IMELDA PADILLA / DISCUSIÓN Y POSIBLE APROBACIÓN DE LA RECOMENDACIÓN DEL SUBCOMITÉ DE ESTRATEGIA DE DIFUSIÓN, DEL COMITÉ DE DIFUSIÓN Y DEL SUBCOMITÉ DE HERRAMIENTAS Y EQUIPOS DE DESARROLLO DE MATERIALES DE DIFUSIÓN PARA APROBAR EL COPATROCINIO DE NHENC DEL EVENTO DE NOCHE DE CINE CON EL CONCEJAL DEL DISTRITO 6, LA CONCEJAL IMELDA PADILLA**

Event date is Friday, September 13 at North Hills Community Park. /La fecha del evento es el viernes 13 de septiembre en North Hills Community Park.

Approximately 3 minutes /Aproximadamente 3 minutos

**20. DISCUSSION AND POSSIBLE APPROVAL OF OUTREACH COMMITTEE, OUTREACH STRATEGY SUB COMMITTEE, OUTREACH MATERIALS DEVELOPMENT TOOLS AND EQUIPMENT SUB COMMITTEE RECOMMENDATION TO APPROVE UP TO \$2000 FOR MOVIE NIGHT EVENT WITH COUNCIL DISTRICT 6, COUNCILMEMBER IMELDA PADILLA /DISCUSIÓN Y POSIBLE APROBACIÓN DE LA RECOMENDACIÓN DEL SUBCOMITÉ DE ESTRATEGIA DE DIFUSIÓN, DEL COMITÉ DE DIFUSIÓN Y DEL SUBCOMITÉ DE HERRAMIENTAS Y EQUIPOS DE DESARROLLO DE**

**MATERIALES DE DIFUSIÓN PARA APROBAR HASTA \$2000 PARA EL EVENTO DE LA NOCHE DE CINE CON EL CONCEJAL DEL DISTRITO 6, LA CONCEJAL IMELDA PADILLA**

Funds would be used to purchase refreshments and snacks such as pre-packaged popcorn, pizza, drinks (water, Capri Sun), ice, napkins, plates and related items. Estimated event attendance: 200 /Los fondos se utilizarían para comprar refrescos y aperitivos, como palomitas de maíz envasadas, pizza, bebidas (agua, Capri Sun), hielo, servilletas, platos y artículos relacionados. Asistencia estimada al evento: 200

Approximately 5 minutes /Aproximadamente 5 minutos

**21. DISCUSSION AND POSSIBLE APPROVAL OF \$33.34 TO PURCHASE DOMAIN NHENC.ORG FOR TWO YEARS. /DISCUSIÓN Y POSIBLE APROBACIÓN DE \$33.34 PARA COMPRAR EL DOMINIO NHENC.ORG POR DOS AÑOS.**

This was the original domain for NHENC but was never transferred over to NHENC by a previous board. The domain recently became available again and due to the popularity of short domains, it was purchased last month before it became unavailable again.

Approximately 3 minutes /Aproximadamente 3 minutos

**22. GENERAL PUBLIC COMMENT / COMENTARIO DEL PÚBLICO GENERAL**

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST /Comentarios del público en general sobre temas no incluidos en la agenda que sean competencia de la NHENC. POR FAVOR, AVÍSENNOS SI USTED ES UN LOBBISTA PAGADO

Approximately 10 minutes / Aproximadamente 10 minutos

**23. BOARD MEMBER ANNOUNCEMENTS /ANUNCIOS DE LA MIEMBRO DEL CONSEJO**

Approximately 10 minutes / Aproximadamente 10 minutos

**24. ADJOURNMENT / APLAZAMIENTO**



**GENERAL PUBLIC COMMENT** Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

**TRANSLATE SERVICES** If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at [nhencpresident@gmail.com](mailto:nhencpresident@gmail.com)

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President, at [nhencpresident@gmail.com](mailto:nhencpresident@gmail.com).

**PUBLIC ACCESS OF RECORDS** In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website [www.northhillseast.org](http://www.northhillseast.org). In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at [Jorubio2024@gmail.com](mailto:Jorubio2024@gmail.com) .

**PUBLIC POSTING OF AGENDAS** Neighborhood Council agendas are posted for public review as follows:

• Penny Lane Rainbow Room 15314 Rayen St., North Hills

<https://northhillseast.org/>

• You can also receive our agendas via email by subscribing to

<https://lacity.gov/government/subscribe-agendas/neighborhood-councils/> / También

puede recibir nuestras agendas por correo electrónico suscribiéndose

a <https://lacity.gov/government/subscribe-agendas/neighborhood-councils/>

• <https://empowerla.org/nhenc/>

**NOTICE TO PAID REPRESENTATIVES** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://nhenc.org/about/>

**President/Chair reserves the right to move agenda items / El Presidente/Director se reserva el derecho de mover temas de la agenda.**

**Agenda items not completed may carry to the next General Board Meeting**