

BOARD OFFICERS:

Jay Stern, Vice President
Wil Negrete, Treasurer
Yadira Sanchez, Secretary
Jill Akahoshi, President

City of Los Angeles**BOARD MEMBERS:**

Kira Palmer, Renter Stakeholder
Sonia Alvarez Perez, Homeowner
Jose Sermeno, Business Owner Stakeholder
Yadira Sanchez, Employee Stakeholder
Juan Curiel, Organizational
Jill Akahoshi, Region 1 Representative
Bonney Klabunde, Region 2 Representative
Stephen Benson, Region 3 Representative
Vacant, Region 4 Representative
Elvira Higuera, Senior Citizen Community
Vacant, Youth Stakeholder
Wil Negrete, At Large Stakeholder
Jay Stern, At Large Stakeholder
Edwin Avila, At Large Stakeholder
Vacant, At Large Stakeholder

North Hills East Neighborhood Council**Board regular meeting agenda**

June 8, 2026 6:30 pm

Carl's Jr. 9505 Sepulveda Blvd., North Hills CA 91343

1. CALL TO ORDER

Meeting Called to Order by President
Welcome and meeting overview

Approximately 6 minutes

2. ROLL CALL BY SECRETARY

Absences as of last regular Board Meeting: Jill Akahoshi (0), Sonia Alvarez Perez (1), Edwin Avila(1), Elvira Higuera (0), Bonney Klabunde (2), Wil Negrete (0), Yadira Sanchez (1), Jose Sermen (1), Jay Stern (0), Juan Curiel (1)

Approximately 4 minutes

3. PLEDGE OF ALLEGIANCE**4. EXECUTIVE AND COMMITTEE REPORT**

- a. President's Report
- b. Vice President's Report
- c. Treasurer's Report
- d. Secretary's Report
- e. Committee Chair Reports
 - 1.Finance
 - 3. Land Use
 - 4. Outreach
 - 5. Rules

Approximately 2 minutes per committee

5. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.

- a. LAPD Mission Station — Senior Lead Officer Cuellar #38790
- b. U.S. Congresswoman Luz Rivas -
- b. State Senator Caroline Menjivar — Katherine Castrejon
- d. State Assemblymember Celeste Rodriguez - Nayeli Garcia Leonardo, Field Representative
- c. State Assemblymember Pilar Shiavo — Julia Estrada, Field Representative
- d. Mayor Karen Bass — Genesis Discua, East Valley Area Representative
- e. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.
- f. CD7 Councilwoman Monica Rodriguez - Roberto Lopez, Area Representative
- g. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate
- h. Other Departments and Community Representatives

Approximately 45 minutes

6. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

Approximately 10 minutes

7. Discussion and possible action to approve May 2026 MER (Monthly Expenditure Report)

Approximately 4 minutes

8. Discussion and possible action to approve NHENC budget for Fiscal Year 2026/2027

2026/2027 regular allocation of \$25,000. Budget/Ad Pac will be amended as needed upon board approval and when NHENC is notified of rollover funds to be received in FY 2026/2027. Approximately 7 minutes

9. Discussion and possible action to approve Minutes for May 11, 2026 meeting

Approximately 4 minutes

10. Discussion and possible action to fill Region 4 Board Seat

Representative lives in the section South of Parthenia, East of the 405, West of Sepulveda, North of the Railroad, OR the section South of Chase, East of Sepulveda, North of Roscoe and West of the Pacoima Wash. Any Stakeholder interested in this position shall email the board Secretary (ysanchez@nhenc.org) to apply. Approximately 4 minutes

11. Discussion for outreach of two new board seats

Youth board seat – Open to Stakeholders between the ages of fourteen (14) years or older and no more than seventeen (17) years of age, at the time of election or selection.

One (1) At-Large Stakeholder Board Seat –Open to Stakeholders at least eighteen (18) years of age.

Seats will be available to be filled at the July regular board meeting. Any Stakeholder interested in a position shall email the board Secretary (ysanchez@nhenc.org) to apply. Approximately 4 minutes

12. Discussion and possible action to fill one (1) At-Large Stakeholder Board Seat

Open to Stakeholders at least eighteen (18) years of age. Approximately 4 minutes

13. Discussion and possible action to appoint Animal Services Liaisons

Up to three Animal Services Liaisons , open to Board Members and Stakeholders. Approximately 5 minutes

14. Discussion and possible action to approve a facilities fee of up to \$250 PER MONTH (up to \$3000 total for 12 months) for Fiscal Year 2026/2027 for 12 regular board meetings and 12 meetings (special or committee) or events. to cover additional costs to Valor Academy Elementary for NHENC's use of their meeting room such as security.

NHENC meetings and events are open to the public, Valor Academy Elementary School is a large campus and meetings/events will be held after

the campus is closed, this fee will cover the additional expense for Valor allowing NHENC to hold meetings at their campus. Approximately \$106.00 minimum per meeting. (Approximately 6 minutes)

15. Discussion and possible action to create an Outreach Tools and Materials Ad Hoc Committee.

This Ad Hoc Committee shall exist for a period of four months from the date of approval, its purpose is to create and develop tools and materials such as banners, brochures and promotional items to assist NHENC outreach efforts for Board consideration. Approximately 4 minutes

16. Discussion and possible action to name City Life as a Standing Committee which will be listed in NHENC Standing Rules for Committees.

The purpose of this committee will be to gather and keep current verifiable demographic information on the North Hills East community for NHENC to use to identify trends relating to quality of life. Obtain ongoing information regarding various vital statistics impacting the NHENC community, such as births, centennial birthdays, and similar noteworthy milestones. Upon NHENC approval, arrange for and send congratulatory communications to appropriate community members in recognition of births, centennial birthdays, heroic actions, scholastic achievement, or other occasions on NHENC's behalf. Jay Stern presenting Approximately 4 minutes

17. Discussion and possible action to approve the “Motion: Request for Meeting with the City Attorney Regarding Legal Liability Under ADA Title II -- April 2027 Deadline” and “Letter_1 City_Attorney_ADA_Liability”.

“Motion: Request for Meeting with the City Attorney Regarding Legal Liability Under ADA Title II -- April 2027 Deadline” authorizes the president or their designated representative to contact the Neighborhood Council assigned representative in the City Attorney Neighborhood Council Advice Division to request a formal meeting or written briefing; to obtain clear guidance regarding ADA Title II web accessibility requirements.

“Letter_1 City_Attorney_ADA_Liability” lists questions that will be posed.

18. Discussion and possible action to approve the “Motion_2 Dept_on_Disability_ADA_Resources” and “Letter_2 Dept_on_Disability_Detailed_Questions”

“Motion_2 Dept_on_Disability_ADA_Resources” authorizes the president or their designated representative to contact the contact the Los Angeles

Department on Disability to request a formal meeting or written briefing; to obtain from the Department on Disability detailed, practical responses to the compliance questions set out in the attached letter, covering: alternative text requirements, PDF remediation, website obligations, video and audio captioning, social media, email, in-person meeting materials, and the overall scope of the volunteer burden this mandate imposes.

“Letter_2 Dept_on_Disability_Detailed_Questions” lists questions that will be posed to the Department on Disability.

Approximately 4 minutes

19. Discussion of inventory

Discussion only of NHENC inventory at this time.

Approximately 6 minutes

20. ADJOURNMENT

GENERAL PUBLIC COMMENT Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

TRANSLATE SERVICES If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at nhencpresident@gmail.com

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis

of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President, at nhencpresident@gmail.com.

PUBLIC ACCESS OF RECORDS In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website www.northhillseast.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at ysanchez@nhenc.org.

PUBLIC POSTING OF AGENDAS Neighborhood Council agendas are posted for public review as follows:

- Lucky Donuts and Croissants 9500 Sepulveda Blvd, North Hills, CA 91343
<https://northhillseast.org/>
- You can also receive our agendas via email by subscribing to
<https://lacity.gov/government/subscribe-agendas/neighborhood-councils>
- <https://empowerla.org/nhenc/>

NOTICE TO PAID REPRESENTATIVES If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://nhenc.org/about/>

President/Chair reserves the right to move agenda items

Agenda items not completed may carry to the next General Board Meeting