BOARD OFFICERS:
Stephen Benson, Vice President
Kira Palmer, Secretary
Wil Negrete, Treasurer
Jill Akahoshi, President

City of Los Angeles

BOARD MEMBERS:
Kira Palmer, Renter Stakeholder
Sonia Alvarez Perez, Homeowner
Jose Sermeno, Business Owner Stakeholder
Vacant, Employee Stakeholder
Vacant, Organizational
Jill Akahoshi, Region 1 Representative
Vacant, Region 2 Representative
Stephen Benson, Region 3 Representative
Vacant, Region 4 Representative
Elvira Higuera, Senior Citizen Community
Vacant, Youth Stakeholder
Wil Negrete, At Large Stakeholder
Jay Stern, At Large Stakeholder
Miguel Paez, At Large Stakeholder
Vacant, At Large Stakeholder

North Hills East Neighborhood Council
Board regular meeting agenda
October 5, 2026 7:02 pm
Carl's Jr. 9505 Sepulveda Blvd., North Hills CA 91343

1. CALL TO ORDER

Meeting Called to Order and by President
Welcome and meeting overview by Parliamentarian

Approximately 6 minutes

2. ROLL CALL BY SECRETARY

Absences as of last regular Board Meeting: Jill Akahoshi (0), Sonia Alvarez Perez (0), Edwin Avila(4), Elvira Higuera (0), Bonney Klabunde (4), Wil Negrete (0), Yadira Sanchez (1), Jose Sermeno (1), Jay Stern (0), Juan Curiel (2)

Approximately 4 minutes

3. PLEDGE OF ALLEGIANCE

4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.
a. LAPD Mission Station — Senior Lead Officer Cuellar #38790
b. U.S. Congresswoman Luz Rivas - Cynthia Becerra
b. State Senator Caroline Menjivar — Star Resendez
d. State Assemblymember Celeste Rodriguez - Nayeli Garcia Leonardo, Field Representative

c. State Assemblymember Pilar Shiavo — Julia Estrada, Field Representative
d. Mayor Karen Bass — Genesis Discua, East Valley Area Representative
e. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.
f. CD7 Councilwoman Monica Rodriguez -Roberto Lopez, Area Representative
g. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate
h. Other Departments and Community Representatives

Approximately 45 minutes

5. EXECUTIVE AND COMITTEE REPORT

a. President's Report
b. Vice President's Report
c. Treasurer's Report
d. Secretary's Report
e. Committee Chair Reports
1.Finance
3. Land Use
4. Outreach
5. Rules

Approximately 2 minutes per committee

6. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

Approximately 10 minutes

7. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

8. Discussion and possible action to approve up to $500 for water balloons

Water balloon fight on Saturday

9. Discussion and possible action to approve up to $300 for silly putty

Games for upcoming event

10. ADJOURNMENT

GENERAL PUBLIC COMMENT Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

TRANSLATE SERVICES If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the Board of Directors, at nhencpresident@gmail.com

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President,at nhencpresident@gmail.com.

PUBLIC ACCESS OF RECORDS In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website www.northhillseast.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at kpalmer@nhenc.org .

PUBLIC POSTING OF AGENDAS Neighborhood Council agendas are posted for public review as follows:
• Lucky Donuts and Croissants 9500 Sepulveda Blvd, North Hills, CA 91343
https://northhillseast.org/

• You can also receive our agendas via email by subscribing to https://lacity.gov/government/subscribe-agendas/neighborhood-councils

• https://empowerla.org/nhenc/

NOTICE TO PAID REPRESENTATIVES If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website https://nhenc.org/about/

President/Chair reserves the right to move agenda items

Agenda items not completed may carry to the next General Board Meeting

FACILITY USE GUIDELINES To help maintain a safe, clean, and secure school environment for students, staff, families, and community partners, we ask that all NHENC members, guests, and meeting attendees follow the guidelines below. Approved Areas of Use NHENC meetings and activities are limited to the following pre-approved areas: Multipurpose Room (MPR) Parking lot Restrooms directly adjacent to the MPR Grass area directly in front of the MPR All other areas of the school campus are considered restricted unless prior approval has been provided by school administration. Attendees should not enter classrooms, offices, hallways, playground areas, storage areas, or other school spaces.

Campus Access & Security Access to the campus should be limited to the approved meeting time and designated areas. Exterior doors and gates should not be propped open unless necessary for approved meeting access. Children attending meetings must remain under the supervision of their parent or responsible adult at all times.

Attendees should not move, access, or use school equipment, supplies, technology, or materials unless prior approval has been provided. At the conclusion of the meeting, NHENC representatives should ensure that all attendees have exited the campus and that designated doors and gates are secured.

Smoke, Vape, Alcohol & Substance-Free Campus Valor Academy Elementary School is a smoke-free and substance-free campus. Smoking and vaping are prohibited anywhere on school property, including the parking lot and outdoor areas. Alcohol, cannabis, and other controlled substances are prohibited on campus. These expectations apply to all meeting attendees, guests, vendors, and visitors.

Food & Beverages Food and beverages may be permitted in approved meeting areas. All

food, beverages, containers, and related materials must be removed or properly disposed of after each meeting. Spills should be cleaned immediately to prevent damage to school property. Food should not be left behind or stored on campus without prior approval.

Care of School Property We ask all guests to help us maintain our campus for students and families. School furniture and equipment should be treated with care. Tables and chairs may be rearranged within the MPR as needed but should be returned to their original setup at the end of the meeting. Decorations, signs, banners, tape, or other materials should not be attached to walls, doors, windows, or school property without prior approval. Any damage, spills, maintenance concerns, or safety issues should be reported to the designated school contact.

Clean-Up Expectations At the conclusion of each meeting: Remove all meeting materials and personal belongings. Dispose of all trash in designated receptacles. Wipe down tables and meeting surfaces as needed. Return tables, chairs, and other approved equipment to their original locations. Check the MPR, adjacent restrooms, grass area, and other used spaces for trash or belongings. Leave all spaces in the same or better condition than they were found.

Returning Spaces to Their Original Setup To ensure that shared spaces are ready for the next group, all staff and visitors are responsible for returning the space to its original setup after use. Restore the original layout: Return all tables, chairs, and furniture to their designated locations. Use the reference photo: A photo of each space's standard setup will be available to help guide the process. Leave the space ready for use: Remove personal belongings, materials, and trash, and ensure the space is clean and organized. Complete a final check: Before leaving, compare the room's setup to the reference photo to ensure everything has been returned to its proper place. Thank you for helping us maintain welcoming, organized, and functional spaces for our entire school community.

Parking Meeting attendees may use the designated school parking lot during approved meeting times. Vehicles should be parked only in marked parking spaces Fire lanes, gates, driveways, and emergency access areas must remain clear at all times. Overnight parking is not permitted.

Respectful Use of Campus Valor Academy Elementary School is first and foremost a learning environment for children. All individuals using the campus are expected to conduct themselves in a respectful and appropriate manner.