BOARD OFFICERS:
Stephen Benson, Vice President
Kira Palmer, Secretary
Wil Negrete, Treasurer
Jill Akahoshi, President

City of Los Angeles

BOARD MEMBERS:
Kira Palmer, Renter Stakeholder
Sonia Alvarez Perez, Homeowner
Jose Sermeno, Business Owner Stakeholder
Vacant, Employee Stakeholder
Vacant, Organizational
Jill Akahoshi, Region 1 Representative
Vacant, Region 2 Representative
Stephen Benson, Region 3 Representative
Vacant, Region 4 Representative
Elvira Higuera, Senior Citizen Community
Vacant, Youth Stakeholder
Wil Negrete, At Large Stakeholder
Jay Stern, At Large Stakeholder
Miguel Paez, At Large Stakeholder
Vacant, At Large Stakeholder

North Hills East Neighborhood Council
Board regular meeting agenda
October 12, 2026 6:30 pm
Carl's Jr. 9505 Sepulveda Blvd., North Hills CA 91343

1. CALL TO ORDER

Meeting Called to Order and by President
Welcome and meeting overview by Parliamentarian
Approximately 6 minutes

2. ROLL CALL BY SECRETARY

Absences as of last regular Board Meeting: Jill Akahoshi (0), Sonia Alvarez Perez (0), Elvira Higuera (0), Wil Negrete (0), Yadira Sanchez (3), Jose Sermeno (3), Jay Stern (0), Stephen Benson (0), Kira Palmer (0),Juan Curiel (3), Miguel Paez
Approximately 4 minutes

3. PLEDGE OF ALLEGIANCE

4. CITY/STATE/FEDERAL GOVERNMENT REPRESENTATIVES AND COMMUNITY LEADERS ANNOUNCEMENTS

If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes, unless otherwise pre-arranged. One (1) question per stakeholder. For additional questions, please contact the representative directly.
a. LAPD Mission Station — Senior Lead Officer Cuellar #38790
b. U.S. Congresswoman Luz Rivas - Cynthia Becerra
b. State Senator Caroline Menjivar — Star Resendez
d. State Assemblymember Celeste Rodriguez - Nayeli Garcia Leonardo, Field Representative
c. State Assemblymember Pilar Shiavo — Julia Estrada, Field Representative
d. Mayor Karen Bass — Genesis Discua, East Valley Area Representative

e. CD6 Councilmember Imelda Padilla — Odalys Gomez Field Deputy.
f. CD7 Councilwoman Monica Rodriguez -Roberto Lopez, Area Representative
g. Department of Neighborhood Empowerment — Vincent Autiero, Neighborhood Empowerment Advocate
h. Other Departments and Community Representatives
Approximately 45 minutes

5. EXECUTIVE AND COMITTEE REPORT

a. President's Report
b. Vice President's Report
c. Treasurer's Report
d. Secretary's Report
e. Committee Chair Reports
1.Finance
2. Land Use
3. Outreach
4. Rules
Approximately 2 minutes per

6. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST
Approximately 10 minutes

7. Discussion and possible action to fill Region 4 Board Seat

Representative lives in the section South of Parthenia, East of the 405, West of Sepulveda, North of the Railroad, OR the section South of Chase, East of Sepulveda, North of Roscoe and West of the Pacoima Wash.
Approximately 4 minutes

8. Discussion and possible action to fill Region 2 Board Seat

Representative lives in the section South of Plummer, East of Noble, West of the Pacoima Wash, North of Nordhoff, OR the section South of Nordhoff, East of Sepulveda, North of Parthenia Pl/ which curves into Parthenia, and West of the Pacoima Wash.
Approximately 4 minutes

9. Discussion and possible action to fill Youth Board Seat

Open to Stakeholders between the ages of fourteen (14) years or older and no more than seventeen 917) years of age, at the time of election or selection.
Approximately 4 minutes

10. Discussion and possible action to fill one (1) At-Large Stakeholder Board Seat

Open to Stakeholders at least eighteen (18) years of age
Approximately 4 minutes

11. Discussion and possible action to approve September 2026 MER (Monthly Expenditure Report)

Approximately 4 minutes

12. Discussion and possible action to approve Minutes for September 14, 2026 meeting

Approximately 4 minutes

13. Discussion and/or possible action to appoint an Alternate Signer

Approximately 4 minutes

14. Discussion and possible approval of agreement for Moore Business Results for web maintenance

NHENC approved funds in the 2026/207 fiscal year for expenses related to web maintenance. An agreement for web maintenace related to NHENC online outreach and costs must be submitted to and approved by City Clerk.
Approximately 8 minutes

15. Discussion and possible action to approve Letter of Authorization and Facility Use Guidelines to hold NHENC meetings at Valor Academy Elementary School (Bright Star Schools)

NHENC approved funds in the 2026/207 fiscal year for expenses related to holding meetings at Valor Academy Elementary school. An agreement for the use of space and payment for related use of space costs must be submitted to and approved by City Clerk.
Approximately 8 minutes

16. Discussion and possible action to approve a NHENC outreach table at Valor Academy Elementary School Fall Open House for families on Tuesday, November 10th from 5-6:30pm.

Approximately 5 minutes

17. Discussion and possible action to approve up to $150 for snacks to hand out at outreach table for Valor Academy Elementary School Fall Open House for families on November 10.

Approximately 4 minutes

18. Discussion and possible action to approve up to $300 for snacks to hand out at outreach table for Mission Foot Pursuit on November 8.

Approximately 4 minutes

19. Discussion and possible action to add Youth Committee to NHENC standing committees which will be added to NHENC Standing Rules for Committees

Committee will have a chair and co chair, one of which to be an adult. Committee membership will be open to stakeholders between the ages of fourteen (14) years or older and no more than seventeen (17) years of age, at the time joining committee
Approximately 10 minutes

20. Discussion and possible action to submit a Community Impact Statement (CIS) in support of Council File 26-0645.

Motion (Lee – Park) relative to requesting the City Attorney to prepare and present an ordinance amending Los Angeles Municipal Code (LAMC) Section 41.70.3, or any other relevant sections, to authorize the 30-day impound of vehicles used in the commission or attempted commission of illegal dumping offenses.
Approximately 6 minutes

21. Discussion and possible action to submit a Community Impact Statement (CIS) in support of Council File 22-1019

Motion That the Los Angeles Police Department Street Racing Task Force, in coordination with the Department of Transportation, report back in 30 days on data related to intersection takeovers that involve intersections, street segments, or other public right of ways, and to identify locations with the highest volume of calls regarding this issue citywide. That the Department of Transportation, with assistance from the Los Angeles Police Department, and in coordination with the Los Angeles Fire Department, the Bureau of Engineering, and the Bureau of Street Services, analyze these locations to determine if there are similarities between locations, and produce

recommendations for these locations, such as designs related to a Slow Streets framework. That the Department of Transportation report on all street racing measures that the City has applied or implemented related to intersection takeovers that involve intersections, street segments, or other public right of ways, as well as case studies of proven measures from other cities nationwide. That the City Administrative Officer and the Department of Transportation report back with a multi-year work plan and funding strategy to implement these treatments for both intersection takeovers andstreet racing in priority locations citywide.
Approximately 6 minutes

22. Discussion and possible action to approve up to $400 to print, mount and laminate large format copies of Facility Use Guidelines

Approximately 5 minutes

23. GENERAL PUBLIC COMMENT

General Public Comments on non-agenda items within the NHENC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST

24. ADJOURNMENT

GENERAL PUBLIC COMMENT Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

TRANSLATE SERVICES If you require translation services, please notify the Neighborhood Council 3 working days (72 hours) before the event. Please contact, the President of the

Board of Directors, at nhencpresident@gmail.com

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the President,at nhencpresident@gmail.com.

PUBLIC ACCESS OF RECORDS In compliance with Government Code section 54957.5, non- exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at one of our regularly scheduled meetings or at our website www.northhillseast.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Secretary, at kpalmer@nhenc.org .

PUBLIC POSTING OF AGENDAS Neighborhood Council agendas are posted for public review as follows:
• Lucky Donuts and Croissants 9500 Sepulveda Blvd, North Hills, CA 91343
https://northhillseast.org/
• You can also receive our agendas via email by subscribing to
https://lacity.gov/government/subscribe-agendas/neighborhood-councils

• https://empowerla.org/nhenc/

NOTICE TO PAID REPRESENTATIVES If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website https://nhenc.org/about/

President/Chair reserves the right to move agenda items

Agenda items not completed may carry to the next General Board Meeting

FACILITY USE GUIDELINES To help maintain a safe, clean, and secure school environment for students, staff, families, and community partners, we ask that all NHENC members, guests, and meeting attendees follow the guidelines below. Approved Areas of Use NHENC meetings and activities are limited to the following pre-approved areas: Multipurpose Room (MPR) Parking lot Restrooms directly adjacent to the MPR

Grass area directly in front of the MPR All other areas of the school campus are considered restricted unless prior approval has been provided by school administration. Attendees should not enter classrooms, offices, hallways, playground areas, storage areas, or other school spaces.

Campus Access & Security Access to the campus should be limited to the approved meeting time and designated areas. Exterior doors and gates should not be propped open unless necessary for approved meeting access. Children attending meetings must remain under the supervision of their parent or responsible adult at all times.

Attendees should not move, access, or use school equipment, supplies, technology, or materials unless prior approval has been provided. At the conclusion of the meeting, NHENC representatives should ensure that all attendees have exited the campus and that designated doors and gates are secured.

Smoke, Vape, Alcohol & Substance-Free Campus Valor Academy Elementary School is a smoke-free and substance-free campus. Smoking and vaping are prohibited anywhere on school property, including the parking lot and outdoor areas. Alcohol, cannabis, and other controlled substances are prohibited on campus. These expectations apply to all meeting attendees, guests, vendors, and visitors.

Food & Beverages Food and beverages may be permitted in approved meeting areas. All food, beverages, containers, and related materials must be removed or properly disposed of after each meeting. Spills should be cleaned immediately to prevent damage to school property. Food should not be left behind or stored on campus without prior approval.

Care of School Property We ask all guests to help us maintain our campus for students and families. School furniture and equipment should be treated with care. Tables and chairs may be rearranged within the MPR as needed but should be returned to their original setup at the end of the meeting. Decorations, signs, banners, tape, or other materials should not be attached to walls, doors, windows, or school property without prior approval. Any damage, spills, maintenance concerns, or safety issues should be reported to the designated school contact.

Clean-Up Expectations At the conclusion of each meeting: Remove all meeting materials and personal belongings. Dispose of all trash in designated receptacles. Wipe down tables and meeting surfaces as needed. Return tables, chairs, and other approved equipment to their original locations. Check the MPR, adjacent restrooms, grass area, and other used spaces for trash or belongings. Leave all spaces in the same or better condition than they were found.

Returning Spaces to Their Original Setup To ensure that shared spaces are ready for the next group, all staff and visitors are responsible for returning the space to its original setup after use. Restore the original layout: Return all tables, chairs, and furniture to their designated locations. Use the reference photo: A photo of each space's standard setup will be available to help guide the process. Leave the space ready for use: Remove personal belongings, materials, and trash, and ensure the space is clean and organized. Complete a

final check: Before leaving, compare the room's setup to the reference photo to ensure everything has been returned to its proper place. Thank you for helping us maintain welcoming, organized, and functional spaces for our entire school community.

Parking Meeting attendees may use the designated school parking lot during approved meeting times. Vehicles should be parked only in marked parking spaces Fire lanes, gates, driveways, and emergency access areas must remain clear at all times. Overnight parking is not permitted.

Respectful Use of Campus Valor Academy Elementary School is first and foremost a learning environment for children. All individuals using the campus are expected to conduct themselves in a respectful and appropriate manner.